

Careers News – Tuesday, 14 February 2023

NSW Police | Recruitment Information Session

18 February, 2023

Come and join us for an information session about the NSW Police Force recruitment process. The session will provide an overview of the academic and professional suitability requirements for entry into the NSW Police Force including information on the University Certificate in Workforce Essentials (UCWE) and the Police Academy. Recruitment Officers will be on hand to discuss your current or future application and to answer specific questions relating to the process. Physical Training Instructors will also be available to discuss the physical testing standards, medical requirements and tips for training.

[Find out more](#)

University of Sydney - Why Study Project Management?

1 March

Join us to learn more about the Bachelor of Project Management. This course provides you with the knowledge, skills, tools and techniques to succeed in today's business environment. You'll learn the fundamentals of project management in an industry context, from theory to technical application in real-world environments.

Studying project management opens the door to a wide range of careers in industries including engineering, computer programming, healthcare, construction, major events management, mining, and finance. Be the go-to person to get the job done in any industry!

https://uni-sydney.zoom.us/webinar/register/WN_4snn4Af8QuCEjLa6HFRsaw

Apply Now - Experience in 2023 a Week as a Marine Biologist - UTAS Marine Discovery

Applications close 20 February

Experience runs 17 April to 23 April

This predominantly field-based unit consists of 5 days on picturesque Maria Island on the Tasmanian East Coast. The unit is open to 24 students and is designed to engage, challenge, excite and inspire you through a hands-on marine science program. It will encourage you to explore issues threatening biodiversity as well as the productivity of the marine system. Climate change, invasive species, pollution, debris and their associated social and economic impacts will be covered.

<https://www.utas.edu.au/community-and-partners/schools/marine-discovery-competition>

Mathematics Prerequisites Course Listing - University of Sydney

All you need to know about our Mathematics prerequisites

We have Mathematics prerequisites for some courses to help you thrive in your degree and prepare you for future career challenges.

Check here for Degrees that require Mathematics prerequisites:

- Arts and social sciences
- Business
- Education
- Engineering and computer science
- Law
- Medicine and health
- Science

<https://sydney.edu.au/study/how-to-apply/undergraduate/mathematics-prerequisite.html>

HSC and Tertiary Preparation at TAFE

The nationally accredited Certificate IV in Tertiary Preparation will prepare you for Diploma level and university study or entry into the Australian Defence Force. Recognised by educators and employers as an alternative pathway to Year 12, you will develop the technical, social and academic skills needed to perform at the next level of study.

Completing this course will provide you with:

- A nationally recognised qualification at a Certificate IV level
- A Tertiary Entrance Score (TES)
- A Year 12 equivalent qualification

You can continue on your education journey with:

- Admission to university
- Entry to the Australian Defence Force
- Diploma or above qualifications

<https://www.tafensw.edu.au/course-areas/study-and-career-pathways/courses/certificate-iv-in-tertiary-preparation--10767NAT-01>

Five Steps to Study in the USA

Whether you plan to pursue a short-term or full degree program in the United States, EducationUSA has the resources you need in 'Your Five Steps to U.S. Study'.

<https://educationusa.state.gov/your-5-steps-us-study>

USA - College placements and scholarships - Green Room Futures

At Green Room Futures our focus is on finding college opportunities and scholarships for general students, artists and student-athletes interested in studying in the USA. However, that is actually just a small piece of what this whole experience is all about. To us, this process is about establishing and growing genuine relationships with students and their families to inspire, mentor, educate, advise, assist, and motivate students on their unique journeys toward self-actualisation in life.

We pride ourselves in finding suitable and affordable US university options based on the individual we are working with. Every person is unique, and every University in the US is unique, therefore the opportunities our students receive are specific to them and everything they bring to the table. As long as you want to get a university education in the USA, we can help turn those dreams into a reality.

<https://lp.greenroomfutures.com.au/specialonlinediscussion>

Explore Teaching

Thinking about a career in education? Find out what it's like to be a teacher in NSW schools and what type of teacher you could become.

<https://www.teach.nsw.edu.au/exploreteaching>

NSW Ambulance Service

Thinking about a career in the Ambulance Service? Find the information that you need for careers in New South Wales here:

<https://www.ambulance.nsw.gov.au/careers>

<https://www.ambulance.nsw.gov.au/careers/paramedic>

<https://www.ambulance.nsw.gov.au/careers/control-centre-officer>

<https://www.ambulance.nsw.gov.au/careers/flight-nurse>

<https://www.ambulance.nsw.gov.au/careers/prehospital-and-retrieval-registrar>

What is ADFA ?

Receive service training while studying for your degree, earn a salary while learning, and graduate with a rewarding job and no HELP debt. Forged from a unique partnership between the ADF and the University of New South Wales, the Australian Defence Force Academy offers world-class education plus cutting edge military and leadership training. On our Canberra campus, in addition to being expertly trained in the art of leadership and management, you'll undertake a degree in Arts, Business, Engineering, Information Technology, Science or Technology.

<https://www.defencejobs.gov.au/students-and-education/australian-defence-force-academy/what-is-adfa>

ADFA Virtual Tour

Want to learn more about the Australian Defence Force Academy? Discover ADFA through our virtual tour. <https://www.youtube.com/watch?v=IWI74RY9IIA>

Applying to the Australian Defence Force Academy

Applying for ADFA is a competitive, dual application process that can take up to 12 months. It's preferable you apply in Year 11, but you can still apply in Year 12.

To start the ADF application process, use our [degree and job match tool](#) to explore the courses through ADFA, and the careers they can lead to. You can choose from a range of [UNSW degrees](#), each of which leads directly to an officer role in the Navy, Army or Air Force. You will also need to [ensure you are eligible](#).

<https://www.defencejobs.gov.au/students-and-education/australian-defence-force-academy/how-to-apply/>

Police Recruitment Process

Learn about the process and the requirements here:

<https://www.police.nsw.gov.au/recruitment>
[Information & Practice PCT Sessions - NSW Police Recruitment](#)

NSW Police Force - Recruiting Eligibility Quiz and Certificates You Need

Take the quiz to see if you may be eligible to commence an application to the NSW Police Force.

Aquatic Rescue Sequence certification

Applicants are required to provide certification of successful completion of the Aquatic Rescue Sequence.

First Aid certification

Applicants are required to supply certification of completion of an approved 'Apply First Aid' course with at least 12 months currency remaining on certification.

Typing certificate

Applicants are required to supply a recognized certificate of typing proficiency equivalent or greater than 25 words per minute at 98 per cent accuracy.

https://www.police.nsw.gov.au/recruitment/eligibility_quiz

Australian Border Force Officer Recruit Training Program

Working for the Australian Border Force (ABF) can give you the opportunity to work across the country or the world. You will be on the frontline protecting Australia's border, whether it be:

- processing passengers at an air or seaport
- clearing cargo at an air or sea port
- clearing mail at a clearance centre
- patrolling the Australian coastline in an ABF vessel

- working at a district office
- investigating illegal border activity
- working at a detention centre
- locating and detaining unlawful non-citizens.

The Border Force Officer Recruit Training (BFORT) program is an entry level program. It prepares you for a career in the ABF.

To apply for a Border Force Officer Recruit position you must:

- be an Australian citizen – you must show evidence of this during the recruitment process
- be 18 years of age or older
- have a minimum Year 10 Certificate with a Cert IV/Diploma level qualification or Trade Certificate and/or relevant work experience
- be able to obtain an [Australian Government security clearance](#) and an [Employee Suitability Clearance](#).

Border Force positions are typically advertised twice a year, generally in May and November. However this can change due to operational priorities.

You can read all about the role and the entry requirements, as well as keeping an eye out for applications, here: <https://www.abf.gov.au/about-us/careers/a-career-with-us/entry-level>

Qantas Group Pilot Academy

Estimates suggest that 790,000 more pilots will be required globally over the next 20 years with around one third of them in the Asia Pacific region.

To help meet the increasing need for skilled aviators in one of the fastest growing global industries we've launched the Qantas Group Pilot Academy. The Academy is part of our plans to build a long-term talent pipeline not just for Qantas, QantasLink and Jetstar, but for the industry more broadly.

As the national carrier, we have a history of attracting the best and brightest to fly for us, so we're hoping to see passionate men and women training with us at our new Academy.

Course Information here:

<https://www.qantas.com/au/en/about-us/our-company/pilot-academy.html#course-information>

Main site here: <https://www.qantas.com/au/en/about-us/our-company/pilot-academy.html>

The Benefits of an Australian Apprenticeship

An Australian Apprenticeship refers to a qualification that is completed through working on-the-job, studying off-the-job and earning a wage. The term 'Australian Apprenticeship' covers both apprenticeships and traineeships.

Apprenticeships and traineeships are completed with a hands-on learning style, which makes them a great alternative for those who don't wish to complete traditional studies. There may be some classroom-based elements, but these are linked to things you will be doing in your job.

In this blog, AATIS explores in-depth the different types of apprenticeships and traineeships, the benefits of completing an Australian Apprenticeship and how you can start a rewarding career and earn while you're learning on the job.

Careers in the Construction Industry

If you're considering a career in construction, there are lots of roles you could consider and many pathways that will get you there.

We've got lots of resources, information about industry growth and opportunities to explore over on our page: <https://studyworkgrow.com.au/careers/construction/>.

Australian Cabinet and Furniture Association Apprenticeships

Flexibility and Personalised Apprenticeships ACFA is a registered training organisation that brings a unique experience to how young people are trained in an existing industry. The workplace-based training model brings flexibility and a personalised touch with a dedicated trainer. Click to find out more about where to start.

<https://www.acfa.net.au/>

Apprenticeships - What is the My Pathways Hub Account?

Navigating your way through information regarding Australian Apprenticeships can be quite the time-consuming activity, even if you're searching in the right place. Fortunately, AAPathways has made the process of finding and storing Australian Apprenticeship information, an easy one.

The new My Pathways Hub Account facilitates a custom user journey, whereby users can choose the information and resources that they would like to save, allowing for quick and easy future access. Designed with providing the best user experience front of mind, you're bound to benefit from using the new My Pathways Hub Account.

Visit: <https://bit.ly/3Qi5Av0>

Skills shortage and what to study in university: Is this your sweet spot?

There are many factors that play into a student's decision making around undergraduate study. It's no longer foreign to ask, 'What should I study in university?'. In the midst of seemingly endless options and factors, how can one easily choose the right course or the right university for them?

<https://www.gooduniversitiesguide.com.au/education-blogs/tertiary-study/skills-shortage-and-what-to-study-in-university-is-this-your-sweet-spot>

Searching for your dream course

Looking for the perfect course to study? Going through every single university website and seeing if they offer the course you want can be tedious.

Thankfully, you don't have to do that. This is where [Course Seeker](#) comes in.

What is Course Seeker?

Course Seeker is a comprehensive database of tertiary courses on offer from universities and private providers across the country. It makes it easy to find your dream course. You can filter your search by subject area, location, duration, qualification level, institution type, and more. You can also see the entry requirements for each course, so you can work out which courses you might be eligible for in a flash.

You also get other handy info, like the course duration, whether you can study part-time, and the campuses where the course is offered.

You can also add courses to your shortlist, which lets you easily compare them when you're trying to make a decision. In your shortlist, you can also compare indicative course fees, whether or not Commonwealth Supported Places (CSPs) are available, and if there are any prerequisites, plus more. And if you click on a course, you can see all the information you'll need, including majors, extended admissions criteria, the date the course will start next, and more.

Get searching

Find the course of your dreams here: <https://www.courseseeker.edu.au>

Looking for something similar for VET courses? Try [MySkills](#).

Getting Ready for Work

The Top 3 Things High School Students Need to Include in Their LinkedIn Profile

You probably already have about a hundred and one different social media accounts and profiles, from Instagram to TikTok. But have you given any thought to LinkedIn?

Unlike other social media sites, LinkedIn is made especially for your professional side. It's where people go to network, look for jobs, and form professional connections. Even if you're still in high school, it's worth setting up a profile now, especially if you want to look for casual or part-time work. Here are the top 3 things high school students need to include on their LinkedIn profile.

An appropriate profile picture

Because LinkedIn is a professional platform, your profile picture should be (you guessed it) more professional. The selfie of you and your mates from your Facebook page probably isn't going to make the right impression.

Look at some profiles and you'll see the pictures have a few things in common. An ideal profile picture for LinkedIn should be a head or half-body shot, wearing something smart looking, in front of a plain or uncluttered background.

A quick summary statement

While LinkedIn is mainly about your professional and educational achievements, potential connections and employers will still want to know a little bit about who you are.

Adding a summary at the beginning of your profile is a great way to show off your dreams, motivations, and passions. Make sure you use proper spelling and grammar to make the best possible impression.

Any skills you already have

Your LinkedIn profile will have a dedicated section for you to add your skills. Not only is it a great way for you to impress potential employers, but your connections can also "endorse" your skills – so people know you're the real deal.

Don't forget to go back every now and then and add or update any new skills you've acquired.

Find out more

If you need some tips on filling in the rest of your profile, LinkedIn has created a [handy checklist for students](#) (with examples) you might like to check out.

Or you can find more job search tips on our [website](#).

Nine podcasts with all the study tips and advice you could ever need

Looking for study tips and love listening to podcasts? You might want to check out these gurus with all the insights:

1. [Study with Jess](#) – A YouTube based podcast dedicated to helping students study smarter, not harder
2. [CDU Study Skills](#) – The 'I wish I'd known that' podcast with tips from Uni students
3. [The Exam Study Expert](#) – Tips for working smarter, not harder from a psychologist
4. [The Study Sessions](#) – A podcast that offers advice and support for students looking to improve their study habits

5. [The Skills Pod](#) – All about maths and study skills from the Uni of Chester’s Academic Skills team
6. [Chloe Made Me Study](#) – Perfect for non-traditional students who are mature age, studying online, or just don’t fit into the normal ‘student’ box
7. [The College Info Geek Podcast](#) – A podcast that provides practical advice for students on a variety of topics, including studying, test-taking, and productivity
8. [The Productivity Show](#) – Tips on productivity, time management, and efficiency in all areas of your life
9. [UnstoppableTeen Podcast](#) – With study skills, employability tips, and more

The Ultimate Guide to Prepping Your Study Space

One of the biggest keys to effective study is making sure you have the perfect space. Having a good space to study can help you stay organised and increase your productivity. With that in mind, here is our guide to prepping your study space.

Pick an appropriate space

As nice as it is to snuggle up in bed with your laptop or tablet, it doesn’t make for a great study environment. It’s best to have a separate zone or area for study that you can keep separate from your relaxing spaces – this means when you sit down in your study space, you’ll be in the right head space to start working (instead of dozing off).

This space doesn’t necessarily need to be a whole room – it can be a comfy nook in the house, a dedicated section of your bedroom, or even a space at the dining table.

Keep it functional and tidy

You probably have hundreds of books and papers, tons of stationery, and enough sticky notes to cover the whole house – but keeping your study space uncluttered and organised is important. You won’t have to waste valuable study time trying to find what you need, and a nice clean space can help clear your mind too.

Make sure your desk and chair are at a comfortable height and that the space has good lighting. It’s also a good idea to keep a water bottle on hand to stay hydrated (just be careful not to spill it on your laptop).

Minimise distractions

You’ll need to remain focused when you study, so having as few distractions as possible is key. So make sure you pick a space where you know you won’t be interrupted by family, or where you can’t see the TV. And we know it’s hard, but try and put your phone somewhere out of reach while you’re in the study zone. Consider setting up temporary blockers to stop yourself from jumping onto YouTube or TikTok, or use a device that doesn’t have any games installed you might be tempted to open.

If you need to study in an open or public space, you might like to try noise cancelling headphones, or just listening to some music instead.

Make it your own

Personalising a space can go a long way to making it more comfortable. Knowing that you have a space to call your own can mean you’re more likely to want to spend time there, instead of dreading the thought. So if you can, add some personal touches to the space to make it yours. Put up some

posters, add a pinboard for photos and lists, or consider adding some plants (they might even [reduce your stress](#)).

Scour Pinterest or Instagram for some inspo and work your creative muscles to make a space that's unique and comfortable.

Once you're done prepping your study space, check out heaps more study tips on our website [here](#).

How to Write a Personal Statement

In this guest blog, we will explore hints on what to include and how to write a Personal Statement for Early Entry and Scholarship applications.

What is a Personal Statement?

A personal statement is sometimes called an application essay or a statement of purpose. You often need to write personal statements when you are applying for a university or college course, accommodation, a training program, a scholarship, or even a job.

Personal statements are a way of communicating to the person assessing our application a little more about who we are. It's an opportunity for us to show off our strengths and share a little bit about our interests and aspirations for the future. Your personal statement should be a summary or a snapshot of who you are in the context of what you have applied for.

What does a Personal Statement include?

- Academic Achievements
- Leadership Experience/Qualities
- Communication/Teamwork Qualities
- Personal Attributes/Favourable Qualities
- Sporting Involvement/Achievements
- Community Participation/Involvement

Structuring a Personal Statement

Opening Paragraph: Explain why you are applying for the course, scholarship, position, etc.

Paragraphs: 3 to 4 paragraphs on how your qualities, attributes, qualifications, and experience make you the perfect applicant.

A Closing Paragraph: A brief paragraph describing your aspirations for the future and how they relate to this application.

Extra Pointers

- **Be concise** – Every word matters, so you want to say what you need to say in as few words as necessary; don't waste your own or the assessor's time by being too long winded.
- **Structure** – appropriately i.e. the above guidelines
- **Avoid cliché** – The key word here is 'personal'! Using clichéd language smacks of laziness and does nothing to help your application stand out from the masses.
- **Avoid overused words and phrases** – such as 'my passion', 'from a young age', etc.
- **Include suitable activities** – Mention activities that allow you to display helpful personality traits such as leadership, problem solving ability, commitment, creativity, etc.
- **Draft and redraft** – Time invested in crafting your personal statement will help ensure your application is successful.

- **Ask for feedback** – This can be from parents, teachers, or even friends to help you craft the perfect statement.
- **Proofread everything** – Be sure you don't let poor grammar and spelling mistakes create a bad impression; run through your statement multiple times to proofread effectively.
- **Be enthusiastic** – Your job here is to convince the person reading your statement that you are a perfect choice for the course, position, etc.
- **Link outside interests and activities** – This will help tailor your statement to what you're applying for.
- **Avoid exaggeration** – Honesty is the best policy! Don't set yourself up for a very uncomfortable interview by 'overegging' the cake – let the facts speak for themselves.
- **Don't leave it to the last minute** – Your personal statement is important; give it the attention it deserves by preparing it well in advance.