

## Contacting Waverley iAssist

The Waverley iAssist Helpdesk is located on the first floor of the East Wing in the Main building, room E15.

Opening hours:

Monday – Friday (Term time) 0730 – 1630

Monday – Friday (School holidays) 0800 – 1600

Students, Staff and families are free to attend the iAssist office at any time during opening hours, but I would advise phoning ahead during the school holidays as staff are often occupied away from the office during these times.

Students should attend iAssist if they have an issue before school, after school, lunchtime or recess. If they have a more urgent issue they can attend during classtime with their teachers permission.

## Alternative contacts

For non-urgent issues or general questions please use the iAssist Helpdesk ticketing system, students can login using their email address and school network password. The helpdesk can be found at:

http://helpdesk.waverley.nsw.edu.au:8081

Phone contact:

Waverley iAssist Helpdesk number is manned during opening hours. At busy time you may need to leave a voicemail:

0293690784

Email:

The team can be contacted at:

iAssist@waverley.nsw.edu.au