

Waverley College Parent Association Meeting

Senior Library, Senior Campus

Term 1: Tuesday 9 March 2021

Minutes

Meeting commenced at 6.10pm

1. Welcome: Jade Stapleton, President WCPA.

Jade welcomed everyone to the meeting, and noted Graham Leddie's apology and wished him all best for his quick recovery.

2. Attendance: Jade Stapleton (President), Lamya Sadi (Vice President), Lisa Sullivan-Smith (Vice President), Deb Johnson (Treasurer) Stephanie van Dam (Secretary), Pat Brennan (Deputy Principal- Student and Staff Wellbeing), Jaimi Walker (Marketing and Development Manager), Gabby Smith (Acting Deputy Principal - Teacher and Learning), Lynsey Porter (Director of Curriculum), Simon Potter (Director of ICT, Campus and Innovation), Robin Ball (EA to Principal), Salvatore Riolo (OBU), Kate Alexander, John Andrews, Maureen Andrews, Rachel Kingswell, Kirsten Hodgson, Ania Smith, Vanessa Yasozyk, Violetta Elliott, Christy Godby, Joanne Capellati, Darren Russell, Jennifer Rhodes, Theresa Fearn, Cinzia Montresor, Rozy Dorizas, Kerry Hanns, Michelle Finegan, Tina Lee, Mags Tohin, Daniella Strbac, Anne Clerc-Johnson and Lindy Hodgson

3. Apologies: Graham Leddie, Steve O'Donnell

4. Minutes of previous minutes accepted as an accurate record of the meeting

5. Head of College Report: presented by Pat Brennan in Graham Leddie's absence

1) COLLEGE BOARD'S NAME HAS CHANGED TO COLLEGE ADVISORY COUNCIL

Change of name

While Child Safety is everyone's responsibility, it remains important to avoid any confusion in the eyes of regulators as to which body carries the risk for child safety. The decision to describe School Boards as School Advisory Councils from January, 2021 is consistent with the nomenclature in other jurisdictions but also with the decision some EREA School Boards have already taken to add the word 'Advisory' to how they describe themselves. The name removes ambiguity and will assist school communities to understand the role as one providing support and advice to Principals in key strategic areas.

Responsibilities of School Advisory Councils

These responsibilities include:

- Supporting and advising the Principal on strategies for monitoring and enhancing the educational outcomes for students through the lens of identity, culture and child safeguarding
- Contributing to and endorsing submissions to EREA, e.g.

- Strategic Planning (linked to School Renewal);
- Budget and Annual Financial Statement;
- Capital works and Master planning
- Reviewing and advising on the College's risk profile, risk boundaries and risk 'culture' in line with the EREA Risk Framework;
- Endorsing specific school policies, such as fee setting, enrolment, privacy, complaints (in line with any guidelines set by EREA / Policy Framework)

2) GOVERNMENT FUNDING REDUCTION IMPLICATIONS FOR THE COLLEGE

Government changed the model and now they are measuring the income of the families. The College relies a lot on Government grants and fees to support our biggest expense which is staff income.

- With the addresses of all our parents and they match their incomes
- Based on 2017, 2018 and 2019 tax years
- Under the new formula we are overfunded
- Schools will transition to the new model over 10 years
- We have gone up 5 points and we will lose \$10m over the next 10 years

3) STRATEGIC COLLEGE INITIATIVES 2021

SP1. Maximising student achievement

- Home Learning
- Reporting & Assessment Review
- Whole School Literacy Program
- Year 12 Tutorial Program

SP2. Inspiring Student Learning

- Master Plan improving learning spaces
- Deep Learning (AIS) critical friend
- Academic Scholarship Program

SP3. Enhancing Teaching Quality

- Learning Walks
- Professional Learning Plans (PLPs)
- Canvas implementation
- Deep Learning - 6Cs - Collaboration / Communication / Citizenship / Critical Thinking / Creativity / Character

SP4. Fostering Holistic Development

- Wellbeing Framework
- Student Behaviour / New Uniform / Class size
- Mental Health First Aid

- Deep Learning
- Reconciliation Action Plan (RAP)

SP5. Building Collaborative Partnerships

- Teachers
- Parents
- Parent Association / Old Boys / College Advisory Council / Foundation Board
- AIS Member
- PESA Member
- IBSC - International Boys' Schools Coalition
- EREA / CAS / Sydney Catholic Schools
- NESA

SP6. Ensuring Effective Governance & Leadership

- TASS Migration (20 Year event)
- NESA Rangs inspection
- Govt Funding Reduction
- Digistorm (online applications launched 2020)
- Queens Park Lease extension (2022)
- Master Plan
 - Centenary Buildings refurbished
 - New Building
 - Wingara

4) ENROLMENTS AS OF 1 MARCH 2021 (indigenous students in brackets)

• Total	1498	(21)
Year 5	156	
Year 6	155	
Year 7	216	
Year 8	216	
Year 9	189	
Year 10	201	
Year 11	184	
Year 12	181	

5) QUEENS PARK LEASE UPDATE

The lease is due to expire in 2022. We spend approximately \$150K each year on the grounds and we have a long history (80+ years). Meeting organised for 18 March to meet with the Director Operations, Visitors and Sport of Centennial Parklands.

6) SEXUAL ASSAULT PETITION

- Reviewing our PDHPE programs from Year 5-12 to move consent into earlier levels
- Reviewing our guest speaker program and adding where appropriate
- Look to assist parents in having more regular consent conversations
- Building closer relationships with St Clare's and St Catherine's Schools
- Keeping abreast with other schools in terms of next practice

7) GIVING DAY - 31 MARCH 2021

We are excited to announce that we are embarking on a new journey with Charidy.com for our inaugural Waverley Giving Day on Wednesday, 31 March 2021.

We are raising much-needed funding for our Edmund Rice Bursaries. Our means-tested Bursary Program provides opportunities for students in need to start, or continue, their Waverley College education.

We will be looking at getting the community involved helping us run exciting activities and to man the phones.

6. Student and Staff Wellbeing report - Pat Brennan

a. Suicide ideation and Gambling

At recent WCPA meetings, these were identified as major area of concerns for parents, staff and Executive. The College Wellbeing team are seeing increased numbers of students, however they believe these numbers have always been there- they are now actually presenting. A completely confidential login kiosk will collect data on attendances and provide good data to assess need- in conjunction with counsellors' review. The College is well resourced for counsellors/psychologists.

Aiming to have all teachers at the College trained in Metal Health First Aid.

The focus of the counsellors is to address immediate issues and needs and refer to other providers for long term follow up.

Deputies across secondary schools in the area are well aware of the 'ripple effect' significant events have on the wider community. Schools work very closely to communicate and integrate support programs, information and education.

Some students are accessing gambling apps/websites e.g. Melbourne Cup day. Education and interventions are occurring through House Assemblies and Pastoral Care Groups.

b. Wellbeing Framework

Presented the Framework with five foundations: Cognitive Learning, Physical Activity, Social Relationships, Emotional Resilience and Spiritual Purpose. With evidence-based programs including vertical houses and age specific programs, well being mentors and on campus health and well being specialist staff available.

c. Opportunities for parents

Later in the year, College to host Paul Dillon (Drug and Alcohol Research and Training Australia - DARTA) to speak with Yr 10 and 11 students, staff and families about drug and alcohol issues. Link to DARTA website which contains a range of resources is [Drug and Alcohol Research and Training Australia \(darta.net.au\)](http://DrugandAlcoholResearchandTrainingAustralia(darta.net.au))

Action:

As significant interest from parents from other Year Groups, Pat Brennan to see if presentation can be recorded or any information/ summaries distributed can be distributed to the whole school

7. Lynsey Porter (Director of Curriculum)

Presented the CANVAS and TASS learning management systems which College will be using.

Canvas Learning Management tool will communicate to parents on students' progress in 'real time' i.e. parents will be able to access assessment notifications online, with marks/results, teachers' comments and feedback in real time. To ensure the information is useful training staff in use of program. In the future, 'Analytics' function can provide have trend graphs of a student's progress across the years. Aiming for parent rollout in Term 3.

8. Simon Potter (Director of ICT, Campus and Innovation)

Further discussion about roll out of TASS this term.

- 'Parent Lounge' details have been emailed to every family. This is the portal for families to access TASS with general information about student, family (i.e., addresses, contact details, medical information, attendance, logging absences, timetables, student/pastoral care/well being notes, parent teacher interview bookings, etc.
- Early Term 2 Finance -statements, payments history, historical archive of reports, analytics of old marks, extracurricular information and excursion will be available.
- The 'Parents Directory' has an opt-function to provide email to join a Year Group or House mailing list.
- Upcoming Yr 12 parent teacher interviews being booked through TASS.
- A new School App will interact with TASS and SKoolbag phased out.
- Some parents noted TASS log-in problems. Note there is one log-in per family (2 log ins for separated parents). If password problems email IT.
- Bigpond and Hotmail email accounts have been unreliable in receiving emails, so accessing the Parent Lounge or Nurrunga newsletter will simplify communications for everyone.

Laptop cycle changing from 2 to 3 year cycle.

- The College aims to have a laptop program which is not only reliable, available and equitable but also financially and environmentally sustainable. As IT department is now confident the computers used are robust and reliable to survive 3 years, we will gradually swap to 2 yr (Yrs 5 and 6), 3 yr (Yr 7, 8, 9) and 3 yr (Yr 10, 11, 12) cycle.

9. **Gabby Smith (Acting Deputy Principal - Teacher and Learning)**

"Teaching and Learning Framework" has been launched - see attached. It's the driver for all College professional development. Collective Teacher Efficacy and Student Agency are central to the framework and foundation for all professional learning. Link: [WC_TLFramework_v10.pdf \(netdna-ssl.com\)](http://WC_TLFramework_v10.pdf%20netdna-ssl.com)

With substantial progress in the Junior School establishing **flexible and collaborative learning spaces** and development of STEM projects based on real world problems (like Wingara) now apply program in the Senior School.

The English Department now has flexible furniture and classroom environment with teachers training in "Michael Fullen's "Deep Learning " and collaborative techniques. Science Department to be next.

Study Groups starting again next week 3.30-4.30pm in Senior Library. Students can just turn up- Monday and Tuesdays Literacy and Wednesday and Thursdays Numeracy. The teachers will assist with Study techniques.

CANVAS- students only using CANVAS now- not Google Class Rooms.

Action: Gabby will check all staff now using CANVAS

Yr 12 Tutorials continuing with Heads of Dept providing extra tutorials

Learning Walks Pilot program last year successful. This is a colleague to colleague professional development program across departments. Continuing to implement across College.

10. **Jaimi Walker (Marketing and Development Manager)**

a. Communications

- Thanked parents for patience with the implementation of communication systems
- **Digistorm** will replace Team App and Skoolbag
- **Nurrunga** will now be emailed out weekly (midday Fridays)
 - It will contain all College and co/extra- curricular information so families can easily access one point for information and no longer receive numerous emails from many different teachers/sources.
 - There are added sections on key dates, action items and will have sections for Year Levels in upcoming issues.
- The year based Facebook pages are not intended for College information dissemination - parents should access Nurrunga directly.
- Using Skoolbag for now and parents should email Jaimi if not receiving Nurrunga email.

b. Co-curricular Uniforms

- Delay in winter co-curricular sports uniforms due to freight problems. Arranged for uniforms to be urgently flown (rather than shipped). Plan to have them by start of winter season
- Families will be notified as soon as new uniforms. Recommend use 'Click and Collect' so students can pick up the uniforms- and they can get fitted themselves at the Uniform Shop.

c. Billboard/Bus advertising

Discussion regarding reasoning behind billboard advertising, especially as the College has a full waiting list. The advertising campaign ties in with the new uniform and rebranding of College and to inform the public of the change of enrolment dates have been brought forward.

The advertising was very low price (due to COVID) and in many cases the adverts have stayed up for substantially longer than what the College paid for.

11. Steve O'Donnell (Director of Co-Curricular) report presented by Jaimi Walker

- Yoga replacing Lawn Bowls
- For winter sport at Queens Park 2 parents per player with QR codes. Canteen and BBQ will run but no after match functions. See Nurrunga for latest COVID sport updates.
- Confusion regarding swimming costumes for swim team
- Discussion regarding farewells/ send offs at last games for tennis senior players. For many sports the Supporters' Club arranges these farewells.
- Concern about boys getting sunburnt at Swimming Carnival. Acknowledged very difficult to ensure students use sun block or wear hats. Jaimi noted that wide brimmed hats will be available through the Uniform Shop soon.

Action:

Jaimi Walker to check with Uniform Shop regarding policy about swimming costumes

Jaimi feedback to Steve regarding:

- ***how to ensure all sports farewell senior students in appropriate way***
- ***can hats be made compulsory?***

Any parents with feedback regarding coaches. please email Steve directly

Other Business:

Jane Stapleton discussed:

- Old uniforms 're-homing' video documents the journey of the old uniforms Fiji
- Kirsten and Camille have partnered with Rotary to send another batch of old uniforms to Sri Lanka
- Mothers' Day Gift Stall to be held for Junior School only. Jade Stapleton organising and collecting gifts to be sold - priced from \$10-\$50
- Year Group Get Togethers - initiated as no 'Blue and Gold Ball' or 'Welcome Cocktail Party' this year. We've had great support from the Clovelly Hotel and it's an ideal venue. Year Groups 5, 6, 7, 8 and 12 sold out.
- Planning on Year Parent Reps to arrange a coffee morning/ dinner/ drinks next term.

Action:

- ***Any families wanting to donate leftover old uniforms, please drop into College by 24 March. Ensure all uniforms are in secure, sturdy bags***
- ***Please do not donate old uniforms into op shops - they can't use them***
- ***If anyone knows local families to interested in supplying gifts for Mothers' Day Online Store, contact Jade Stapleton***

Meeting closed at 7.40pm