

# **Waverley College Parent Association Annual General Meeting Wednesday 1 November 2023**

## **Minutes**

**Meeting commenced: 5.04pm**

**1. President: Louise Lakomy**

- a) Acknowledgement of Country.
- b) Welcome and thanks.

**2. Attendance and apologies**

- a) Quorum as required under the Constitution in attendance.
- b) Notified apologies:
  - Nicole Perrin Draper
  - Daniella Strbac
  - Camille Owen
  - Rocio Dyer
  - Anne le Clerc
  - Rachel Kingswell
- c) Previous AGM Minutes accepted by the Meeting as an accurate record of the 2022 AGM.

**3. President's report: Louise Lakomy**

- a) A big and successful year for the Parents Association. Highlights include:
  - Matilda's night at the School
  - Election sausage sizzle
  - Health Week
  - \$5,000 donation to sports equipment
  - Secondhand uniform shop had a very successful year – doubled turnover from last year
  - Year 12 contribution.
- b) Looking forward:
  - Parent Impact Award
  - Thank You Teacher Campaign
  - Funding of school infrastructure project – details to be provided later in the year.

**4. Treasurer's report: Peter Sertori**

Please refer to the attached report.

**5. College uniform and clothing shop report: Kirsten Hott**

- a) Clothing Pool had a good year.
- b) Approximately \$24,000 earnings – double from last year.
- c) Various charities were supported during the year via the donation of redundant uniforms.

**6. Resolution to amend Constitution**

- a) In accordance with Rule 19, the following resolution to amend the Constitution of Waverley College Parents' Association was put the meeting:

*Rule 11 (QUORUMS) is amended by inserting a new sub-rule (D) as follows:*

*“(D) For the purposes of sub-rules (B) and (C) above, meetings may be held by electronic means (including by email), and a vote by electronic means will not be passed unless the number of votes received by the President or the Secretary (or their nominee) is equal to or greater than the Quorum noted in sub-rules (B) or (C) above as applicable.”*

- b) The resolution was passed unanimously.

**7. Election of 2024 Office Bearers Graham Leddie**

- a) Louise invited the Principal, Graham Leddy to oversee the election of the WCPA 2024 office bearers.
- b) Graham declared all positions vacant and asked for nominations for 2024.
- c) The following nominations were received.
  - President: Louise Lakomy
  - Company Secretary: Carl Lee
  - Treasurer: Peter Sertori
  - Vice Presidents: Rozy Dorias and Mande Ilic.

Parent Representative	Year 5	Samantha Mott and Trinity Burrows
Parent Representative	Year 6	Nicole Perrin Draper and Daniella Strbac
Parent Representative	Year 7	Kim Gould
Parent Representative	Year 8	Daniella Strbac
Parent Representative	Year 8	Anne Clerc-Johnson
Parent Representative	Year 9	Claire McGaffney
Parent Representative	Year 9	Eileen Trinca
Parent Representative	Year 10	Camille Owen

Parent Representative	Year 10	Teresa Fearn
Parent Representative	Year 11	Jade Stapleton
Parent Representative	Year 12	Tina Lee
Parent Representative	Year 12	Carl Lee
Clothing Pool	Clothing Pool	Kirsten Hott
Clothing Pool	Clothing Pool	Camille Owen

d) All of the above nominations were accepted by the Meeting unopposed.

**8. Other business:**

None

**Meeting closed: 5.27pm**

# Waverley Parents Association Financials Summary: 2023 Year to Date 31 Oct



Balance Brought Forward from 2022:	\$111 245
YTD 2023 Total Revenue	\$ 166 773
YTD 2023 Total Expenditure	<u>-\$ 60 450</u>
YTD 2023 Operating Surplus	<u>\$106 323</u>
YTD Cash at Hand:	\$217 568

## Major 2023 Revenue Items

Parent's Association Membership Dues	\$113 760
Trybookings (tickets to social events):	\$26 856
- Of which YR 12 Mother's Day Trybookings	\$23 712
Clothing Pool Receipts:	\$20 330

## Major 2023 Expense Items

Parents Events Catering	\$22 512
Of which YR12 Mother Son Luncheon	\$19 580
Waves Health Week	\$ 9 808
Big Screen Matilda's Game	\$ 6 509
YR12 UberEats Gifts	\$ 5 550
PA Contribution to Track & Field	\$ 5 000

# Waverley PA Proposed Budget 2024



Cash at hand as at 31 October 2023:

\$217 568

2024 Budget for Major Expense Items

Contribution to Core Capital Works	\$100 000
Additional Refurbishments / programmes	\$ 60 000
Parent’s Functions (Cocktail event, Mother’s & Father’s events etc)	\$ 40 000
Other / contingencies	<u>\$ 17 000</u>
	\$217 000

# Waverley PA Financials Summary: 2022



<b>Balance Brought Forward from 2021:</b>	<b>\$ 92 267</b>
<b>2022 Total Revenue</b>	<b>\$262 171</b>
<b>2022 Total Expenditure</b>	<b><u>-\$243 192</u></b>
<b>2022 Operating Surplus</b>	<b><u>\$ 18 979</u></b>
<b>Total Cash at Hand end 2022 into 2023:</b>	<b>\$111 246</b>

## Major Revenue Items

Parent's Association Membership Dues:	\$112 680
Trybookings (tickets to social events):	\$ 44 362
Of which Parents Assoc Cocktail Party	\$22 194
Clothing Pool Receipts:	\$13 716

## Major Expense Items

AGM Outdoor Physical Equipment	\$50 000
Cocktail event Catering & Drinks	\$39 051
AGM Writers Toolbox	\$25 000
Catering for Parent's Functions	\$27 021
AGM Classroom Upgrade	\$16 000
AGM Ecology / Sustainability	\$ 9 000
AGM Literacy Co-Ordinator	\$ 8 806
Deliveroo Gift Card	\$ 4 073